

Portsmouth City Council Parking Section

Annual Report 2011/12

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Foreword from Traffic and Transportation Executive

This annual report is the third that I have had the pleasure in writing the forward. In writing this it is an interesting year to reflect back on, parking issues have as expected taken a great deal of my time as we try to ensure an equitable system for everybody that needs to park in Portsmouth.

I receive a lot of correspondence and visits from residents within the Ward I represent, as well as the wider Portsmouth people, on the subject of parking. It seems to be one of the things that people take an interest in, and very often have strong views about, particularly when it directly impacts upon them. I have requested a full review of residents' parking and that report is due to be delivered to me for consideration later this year (2012). Residents' parking schemes have not run too smoothly over the past year but I am hopeful that by consulting with residents across the City, changes can be adopted that will improve residents' parking schemes overall.

As I said in the last report, we as a council have to be careful how we spend money and try to maximise income, as the council's grant from central government has been drastically cut. I am pleased to say that our officers are improving the way and the amount of debt collected that is owed to the council in unpaid parking fines. Once a penalty (PCN) is issued by the council's civil enforcement officers, unless that PCN is cancelled it becomes a debt, a debt to all of us as council taxpayers. We now, unlike many authorities, have a system in place whereby we can chase outstanding debt and receive payment even when the vehicle is foreign. It is no longer possible for foreign drivers to park non-compliantly without consequence. They are liable and have to pay just like everybody else and in most countries in Europe, the bailiffs will come knocking just as they do in the UK. The great thing about this method, is that the council receives the income, but if the debt is not paid we do not incur any costs from the company that chases the debts. The Portsmouth taxpayer can only be a winner.

Last year I promised that we would publish our enforcement guidelines, and that promise has been delivered. Those guidelines are included with this report as Appendix 1.

We recently recruited four "parking champions". These are each residents of Portsmouth who take an interest in parking, how it operates and call me and the parking management team to relay their thoughts and concerns. They are not employees of the council and nor are they elected members. The four residents have agreed to give up a little of their time to help make Portsmouth a leader in delivering an excellent, quality parking service to its residents, businesses and visitors. If you would like to contact the parking champions their contact details are at the back of this report.

We have much to look forward to in the coming year, including two major occasions - the Olympic Torch relay and, of course, Her Majesty The Queen's Diamond Jubilee.

A great deal of planning will be required and I know the parking section will be especially busy in helping to deliver these wonderful events safely, ensuring a smooth traffic and parking system is in operation. I know that I am looking forward to both of these momentous occasions, I hope you will enjoy them too.

*Councillor Jason Fazackarley
Cabinet Member for Traffic and Transportation
Portsmouth City Council.*

CUSTOMER SERVICE

Over the past year, 38,720 visitors came to the parking office, which is fairly consistent with last year, down just 399. This is still an average of 744 visitors per week. The main reasons for visiting the office, are to obtain all types of parking permits, purchase visitor scratchcards, apply for and collect Blue Badges, and pay or appeal Penalty Charge Notices.

We estimate that over 99% of our customers achieve what they intend to on the first visit. We urge people, particularly if coming about a vehicle removal or parking permit, to ensure they have the correct proof of ownership or residence with them when visiting.

The front desk continues to be open Monday to Friday all day, as well as 9am until 1pm on Saturdays.

The parking section received 41,662 phone calls from the public on subjects ranging from queries about a PCN to reporting a dead rabbit on the motorway. This does not include calls from within Portsmouth City Council. We have received many calls regarding Blue Badge enforcement in areas we have no jurisdiction over, such as Birmingham and Manchester. This seems to be due to us looming large on a google search of '*FAQ Disabled Bay*'.

During the year, we received 8508 email/web queries and 26000 mail items, with all but 6 being answered within the 10 day corporate target. This figure does not include correspondence from people wishing to pay or challenge a PCN.

COMPLAINTS

During the year there were 31 complaints relating to the Parking Service which were all responded to within 10 days. Two of these complaints progressed to stage 2; one of which was answered within 15 days and the other slightly more. There were no stage 3 or Local Government Ombudsman complaints in this period.

PARKING CHAMPIONS

Last year, four Parking Champions were recruited. These are residents of Portsmouth that take an interest in the city and in particular, parking issues and keep in regular contact with Councillor Fazackarley and the Parking Management Team. They ensure that parking operations are in the interests of the city as a whole and are happy to be contacted by members of the public on any parking issues. You can contact David Snape, Stephen Hopper, Steve Hender and Martin Silman at parkingchampions@portsmouthcc.gov.uk

OFFICE TEAM

The following staff undertake the processing of all Penalty Charge Notices including appeals and debt recovery, the issuing of all parking permits, and the processing of Disabled Bay and Blue Badge applications:-

- 1 Supervisor
- 1 Team Leader
- 1 Technical Officer (Disabled Badges and Bays)
- 9 Parking Charge Assistants
- 0.5 Blue Badge Administrator
- 1 Admin Assistant

ENFORCEMENT

Road safety is at the forefront of the enforcement team's priorities, promoting road safety outside of the 62 schools that have a parking restriction, by being visual and issuing PCN's to vehicles that park or stop on the school zig-zags. Other main priorities include the patrolling of the main arterial roads into the city, to encourage the flow of traffic by being proactive on the parking restrictions and bus stops, revenue protection on pay and display and the enforcement of 32 resident parking zones.

The enforcement team comprises of the following 52 staff:

- 3 Supervisors
- 3 Senior CEO's
- 4 Traffic Management Centre
- 40 CEO's (1 on secondment)
- 1 Vehicle Removal Officer
- 1 Parking Investigations Officer

TECHNICAL

The Technical Team comprises of 9 staff members, as follows:

- 1 Supervisor
- 4 Technicians
- 1 Signage Technician
- 1 General Maintenance
- 2 Cash Collectors

All of the Portsmouth City Council owned pay and display machines now accept the new 5p and 10p coins introduced by the Royal Mint in April 2011. This extensive project to adjust the machines cost almost £10,000, however, some income was derived from the program, by upgrading the equipment of our neighbouring authorities.

The technical team continues to assist neighbouring authorities by supplying technical support and maintenance. So far this year we have serviced 51 parking meters for Havant council, 34 parking meters for Gosport council and 26 for East Hants Council.

New business lines have been established with the NHS trust at St Mary's Community Health Campus and Portsmouth University resulting in the supply of new parking meters and maintenance of existing parking equipment. We continue to seek new opportunities with our public sector neighbours where good value can be shown.

A review of the Transport and Environment department during the year and came into effect on 1st April 2012 and will be detailed in the 2012/13 Annual Report.

RESIDENTS' PARKING

As at 31st March 2012, 32 residents' parking schemes were operating across Portsmouth. During the 2011/12 year, formal consultation took place on 8 proposed residents' parking schemes:

- Orchard Road area
- Orchard Road area extension
- Farmlea Road
- Medina Road area
- Stamshaw North
- Stamshaw South
- Mountbatten area
- Bevis Road area extension

Of these 8 areas, the following 4 parking schemes were approved and implemented:

- Rudmore Court
- Coniston Avenue
- Orchard Road area
- Somerstown area

One parking scheme was extended:

- Orchard Road area

At the time of writing this, three further schemes have been approved and to be implemented in the 2012/13 year:

- Farmlea Road
- Stamshaw South
- Bevis Road area extension

As an alternative to residents purchasing visitor scratchcards from an outlet, the Ringo facility allows the purchasing of time for visitor parking in residents zones using either a registered landline or mobile telephone number. This facility continues to be rolled out across the city, and although the take up of this option is still quite low compared to scratchcard purchase, we have introduced this in all new scheme areas from commencement and will continue to consider this option in all other existing schemes.

Detailed below are the number of permits issued in the 2011/12 financial year, along with income from the sale of permits and visitor scratchcards in all 32 residents parking schemes:-

- 13,249 residents parking permits issued;
- 987 business parking permits issued;
- £179,243 received from the sale of residents & business parking permits, including those that were reissued due to change of vehicle;
- £217,846 received from the sale of visitor scratchcards in all residents parking schemes;
- £3,602 received from the sale of visitor parking by RingGo in all available residents parking schemes.

Visitor parking scratchcards continue to be available from a number of additional outlets located close to residents parking schemes, such as Libraries, Sub Post-Offices and City Council Housing offices, allowing residents to obtain their visitor scratchcards quickly and easily.

DISABLED BADGES & BAYS

During the year, 2808 blue badges were issued, each valid for 3 years unless the applicant is in receipt of the higher rate mobility component of Disability Living Allowance which has an expiry date prior to the three year period.

In January 2012, a new way of producing Blue Badges was introduced. The process has been partly centralised by the Department for Transport with a new issuing system offering many more security features on the badges. Assessing Blue Badge eligibility remains the responsibility of the issuing Local Authority and from September 2011, Occupational Therapists were employed to assess eligibility for applicants who are not automatically eligible for a Blue Badge.

From September 2011 to the end of March 2012, a total of 632 Independent Mobility Assessments were booked, although 39 applicants either cancelled or failed to attend their appointment. Of the 593 assessments undertaken by Occupational Therapists, 63 applications were refused - equating to 10.6%. Following the assessments, 25 appeals against the refusal were received,

with 22 decisions remaining unchanged and 3 decisions being changed following review between the Parking Office Manager and the senior Occupational Therapist.

A few months after introducing individual assessments, it became apparent that due to the numbers involved, it was unrealistic to arrange appointments for every applicant not automatically eligible within a reasonable timescale. Following discussions with the Senior Occupational Therapist, desktop assessments were introduced and undertaken by the Occupational Therapists in accordance with a scoring system issued under the Department for Transport guidance. A total of 168 desktop assessments have been undertaken, with 99 being approved without the need for a one to one mobility assessment. It is the intention that all applications not automatically eligible will be forwarded for initial desk top assessment and where a decision cannot be made, then one to one mobility assessments will be arranged.

Due to a combination of the new blue badge issuing system and the new assessment process, our customers have been experiencing delays in badges being issued of up to 6 weeks. This is unacceptable and we are putting new systems in place to reduce this wait. Where an assessment is required, our aim is to allow no more than 4 weeks from the time the application is received, to delivery and for those automatically eligible, a turnaround time of just 2 weeks. We will continue to fast-track all applications received from terminally ill patients. In addition, the revised application forms are slightly more complex than those previously used resulting in a high number of telephone calls from applicants requiring assistance in completing the relevant paperwork.

In the past year we have installed 123 new disabled bays and removed 155, thus a net reduction in residents' disabled bays of 32.

BLUE BADGE FRAUD

The Parking Investigation Officer received 108 combined intelligence reports and complaints of Disabled Blue Badge misuse. A range of enforcement levels are considered when dealing with disabled badge misuse and fraud; concessionary misuse and first offences are deferred away from prosecution as a proportionate level of enforcement can be achieved by; Education, On Street Enforcement (PCNs), and Warnings.

Reports and complaints are dealt with by the Parking Investigation Officer in a consistent and proportionate manner and have resulted in 32 formal warnings and 3 simple cautions being issued. The warnings and cautions are recorded on the Si-Dem Disabled Badge module and Trading Standards APP database for future reference and these warnings also advise offenders that this offence would be taken into consideration should there be any further breach of conditions or repetition.

Several investigations of more serious criminality have been conducted by the Investigation officer, including fraud and deliberate re-offending following a previous warning being issued. These resulted in 9 cases being brought before the courts, which saw 26 offences under the Road Traffic Regulation Act 1984, and a further 8 offences under the Fraud Act, successfully convicted by the Authority. A further 2 cases are currently listed for the Courts and there are also two prosecution cases are under review by PCC Legal Services.

Where misuse has been detected - either by the investigation officer or the parking section civil enforcement officers (CEOs) during on street patrolling - direct interventions have taken place and resulted in the withdrawal of 100 disabled badges..

The National Fraud Authority AFI report, published in March 2012, includes results from DFT / BBFI showing that 20 per cent of disabled badges were being misused, resulting in estimated losses of £46 million.

Disabled badge misuse has a direct impact on the public purse. If each of the 100 badges that were withdrawn in Portsmouth, were misused just once a week for a year to obtain free parking in an area subject to pay and display conditions, this would represent an immediate revenue loss of £52,000. However, as the majority of the cases of misuse that were identified throughout the year demonstrated systemic disabled badge misuse, the actual losses are likely to be far greater than this amount.

We are committed to continuing our process of tackling blue badge fraud and misuse to benefits not only genuine disabled people in finding the high quality parking provision they need, but also the taxpayer in tackling the loss of revenue.

REMOVAL AND DISPOSAL OF VEHICLES

Last year the parking section investigated 1235 reported abandoned vehicles within the city boundary - of which 100 were removed.

The number of reported and removed vehicles has remained fairly consistent over the last three years:

09/10 - 1496 reported - 91 Removed
10/11 - 1316 reported - 98 Removed
11/12 - 1235 reported - 100 Removed

Also, 104 untaxed vehicles were investigated and removed - a significant drop from the previous years total of 166. This is due to the government changing the DVLA removal legislation allowing vehicles to remain at the roadside without tax for 2 months and 2 days - previously one month. The drop in recovered vehicles is reflected nationwide due to this change.

PCC Housing land garage removals, under Section 41- Miscellaneous Provisions Act 1982, resulted in the removal of 15 vehicles from PCC owned garages in the Havant/Waterlooville area.

The Parking Section also authorise and deal with the disposal, payments and waste checks for disposed vehicles under The Refuse and Disposal (Amenity) Act 1978 and DVLA Devolved Powers. This has resulted in an approximate income of £26,600.

Citywide investigations of vehicles for sale on the public highway, under the Clean Neighbourhoods & Environment Act 2005 (CNEA), Nuisance Parking, Section 3, which prohibits vehicles for sale in relation to businesses is ongoing throughout year in conjunction with Trading Standards section.

The vehicle removal section was audited in the year by the DVLA and achieved an audit score of 100%. Given the failure in the previous year this is very encouraging.

Two new removal policies will be coming into force in the coming year; Storage of Non Motor Vehicles and Structures on the Public Highway under Section 143 of the Highways Act 1980 - which prohibits the storage of caravans, trailers and boats on the highway, and the removal of Persistent evaders as directed under the Traffic Management Act 2004. It is hoped that these policies will result in the moving or removal of vehicles and non motor vehicles, thus creating more kerb space for residents.

PENALTY CHARGE NOTICES

In the financial year 2011/12, 37,882 Penalty Charge Notices (PCNs) were issued, which was a decrease of 3,550 from the previous year. This is as a result of a combination of more vehicles complying with parking restrictions and also a greater emphasis on deployment of Civil Enforcement Officers to priority routes and school keep clear markings for road safety and to ease congestion.

The above total included 102 Penalty Charge Notices issued under Regulation 10 (Postal PCNs) to drivers who prevent the issue of the PCN by force, and/or by driving away before the notice can be handed to the driver or attached to the windscreen.

PCN RECOVERY

With regard to recovery figures, at the time of writing, 27,967 have been paid, equating to 73.8% of the PCNs issued in the past financial year and recovery is still ongoing on outstanding charges. This equates to £990,671 in income and includes some part paid cases which are being paid as part of pre-arranged instalment plans.

Penalty Charge Notices fall into one of two categories, depending upon the type of contravention breached. A breakdown of the 37,882 PCNs issued in 2011/12 is as follows:-

Higher Rate Contraventions 11/12

Number Issued	Recovery	Average recovery per PCN
16,417	£521,879	£31.79

Lower Rate Contraventions 11/12

Number Issued	Recovery	Average recovery per PCN
21,465	£468,792	£21.84

The above recovery figures are comparable to this time last year and should increase slightly as 12% of cases are still open and ongoing.

PCN BREAKDOWN BY CONTRAVENTION

HIGHER RATE PCNS ON-STREET		
CODE	CONTRAVENTION DESCRIPTION	NUMBER ISSUED
01	Parked in a restricted street during prescribed hours	11502
02	Parked or loading/unloading in a restricted street where waiting and loading/unloading restrictions are in force	881
12	Parked in a residents or shared use parking place without clearly displaying either a permit or voucher or pay and display ticket issued for that place	155
16	Parked in a permit space without displaying a valid permit	170
21	Parked in a suspended bay or space or part of bay or space	291
23	Parked in a parking place or area not designed for that class of vehicle	36
25	Parked in a loading place during restricted hours without loading	361
26	Parked in a special enforcement area more than 50cm or other specified distance from the edge of the carriageway and not within a designated parking place	43
27	Parked adjacent to a dropped footway	721
40	Parked in a designated disabled persons parking place without clearly displaying a valid disabled persons badge	932
42	Parked in a parking place designed for police	4

	vehicles	
45	Parked on a taxi rank	45
47	Stopped on a restricted bus stop or stand	564
48	Stopped in a restricted area outside a school	179
55	A commercial vehicle parked in a restricted street in contravention of the overnight waiting ban	3
99	Stopped on a pedestrian crossing or crossing area marked by zig-zags	61
TOTAL		15948

HIGHER RATE PCNS OFF-STREET		
CODE	CONTRAVENTION DESCRIPTION	NUMBER ISSUED
74	Using a vehicle in a parking place in connection with the sale or offering or exposing for sale of goods when prohibited	0
81	Parked in a restricted area in a car park	8
85	Parked in a permit bay without clearly displaying a valid permit	427
87	Parked in a designated disabled persons parking space without displaying a valid disabled persons badge	29
89	Vehicle parked exceeds maximum weight or height or length permitted in the area	0
91	Parked in a car park or area not designated for that class of vehicle	4
92	Parked causing an obstruction	1
TOTAL		469

LOWER RATE PCNS ON-STREET		
CODE	CONTRAVENTION DESCRIPTION	NUMBER ISSUED
05	Parked after the expiry of paid for time	963
06	Parked without clearly displaying a valid pay & display ticket or voucher	3394
22	Re-parked in the same parking place or zone within one hour or other specified time of leaving	653
24	Not parked correctly within the markings of the bay or space	44
30	Parked for longer than permitted	11877
TOTAL		16931

LOWER RATE PCNS OFF-STREET		
CODE	CONTRAVENTION DESCRIPTION	NUMBER ISSUED
82	Parked after the expiry of paid for time	1516
83	Parked in a car park without clearly displaying a valid pay and display ticket or voucher or parking clock	2830
86	Parked beyond the bay markings	187
95	Parked in a parking place for a purpose other than the designated purpose for the parking place	1
TOTAL		4534



	2007/08	2008/09	2009/10	2010/11	2011/12
TOTAL NUMBER ISSUED	37372	43534	44020	41432	37882
TOTAL PAID	28601	33905	34123	31852	27967
TOTAL CANCELLED ON APPEAL	3315	4041	4482	4578	4054
TOTAL PAID AS %	76.53%	77.88%	77.52%	76.88%	73.83%
TOTAL CANCELLED ON APPEAL AS %	8.87%	9.28%	10.18%	11.05%	10.70%

APPEALS

During the year 6,354 informal challenges and 1,209 formal representations were received against Penalty Charge Notices, in addition 24 appeals were received against the Regulation 10 Postal PCNs. Of these, 4,054 cases were cancelled on appeal, which as a percentage against total PCN's issued is 10.70%, which is a slight decrease on last year's cancellation figures.

During the year, 69 cases were taken to the independent adjudication service, the Traffic Penalty Tribunal, and the results are as follows:-

Appeals dismissed	-	39
Appeals allowed	-	22
Appeals not contested	-	7
Awaiting decision	-	1

The number of cases as a percentage going to independent adjudication against PCNs issued for the year was 0.18%, which again shows a low rate of appeal and is a slight improvement on the previous year's figures.

In addition a total of 32 cases were referred back to the adjudication service for decision following completion of Witness Statements as required by the Traffic Management Act 2004. Results of these are as follows:-

Appeals dismissed	-	27
Appeals allowed	-	3
Appeals not contested	-	2

The performance figures continue to be positive, proving that good working practices are in place to ensure the effective issue or valid PCNs. Appeals received are dealt with promptly and careful consideration is given to each unique case.

COMPENSATION TO CUSTOMERS

In the last year, we moved to pay compensation to motorists whose appeal against an issued PCN to the Traffic Penalty Tribunal resulted in the council withdrawing the case prior to the adjudication hearing. In the event that the council is procedurally at fault, it is the parking section's intention to pay compensation at the discounted PCN rate, i.e. £25 or £35. Based on previous years, it is estimated the cost to PCC will be no more than £175 per annum. The aim is for this amount to reduce to zero. In this financial year, the Council withdrew from one case. All other "not contested" cases, were as a result of additional information being supplied by the appellant on vehicle ownership.

FOREIGN VEHICLES

As reported in last year's report we have entered into an agreement with Euro Parking Collection (EPC) for recovery of Penalty Charge Notices issued to vehicles registered in some European countries. Since this agreement was entered into in January 2011 a total of 300 cases have been transferred for recovery and the status of those cases as at 31st March 2012 was:-

Payment received	-	47 cases totalling £2,885
Case returned unsuccessful	-	57
Cases still with EPC at 31/03/12	-	196

It is unfortunate that some countries such as France continue not to allow release of vehicle keeper details. It is important to note that we will continue to issue Penalty Charge Notices to all vehicles found to be in contravention even if the vehicle is registered in another country.

FINANCIAL PERFORMANCE

Last year, the Parking section made a surplus of £2,327,081 (down from £2,435,930 in 2010/11)

OFF STREET PARKING

<u>BUDGET HEADING</u>	Total Budget 2011/12	Actual to March 2012	Variance
<u>EXPENDITURE</u>			
Employees	439,188	412,727	(26,461)
Premises	414,300	498,383	84,083
Transport	12,100	11,766	(334)
Supplies and Services	115,600	189,745	74,145
Agency & Third Party Payments	91,393	109,702	18,309
	1,072,581	1,222,323	149,742
<u>INCOME</u>			
Fees and Charges	(1,803,776)	(1,767,173)	36,603
Season Tickets	(404,948)	(377,543)	27,405
PCN Income	(298,566)	(230,711)	67,855
Other Income	(5,612)	(1,495)	4,117
Recovered Rechargeable Costs	(234,848)	(173,644)	61,204
	(2,747,750)	(2,550,566)	197,184
Net Expenditure	(1,675,169)	(1,328,243)	346,926

ON STREET PARKING

<u>BUDGET HEADING</u>	Total Budget 2011/12	Actual to March 2012	Variance
<u>EXPENDITURE</u>			
Employees	1,801,900	1,635,287	(166,613)
Premises	61,900	135,430	73,530
Transport	46,400	60,064	13,664
Supplies and Services	483,925	462,430	(21,495)
Agency & Third Party Payments	8,000	21,520	13,520
Transfer Payments	63,636	54,111	(9,525)
	2,465,761	2,368,842	(96,919)
<u>INCOME</u>			
Fees and Charges	(1,950,122)	(1,904,918)	45,204
Season Tickets	(414,807)	(442,027)	(27,220)
PCN Income	(1,315,167)	(1,029,322)	285,845
Other Income	(112,459)	(118,587)	(6,128)
Recovered Rechargeable Costs	(95,238)	(32,096)	63,142
	(3,887,793)	(3,526,950)	360,843
Net Expenditure	(1,422,032)	(1,158,108)	263,924
Add: Unlicensed Vehicles	54,100	44,550	(9,550)
Add: Blue Badge	110,700	98,683	(12,017)
Surplus transfer to Off Street Parking Reserve (Gross of items outside the cash limit)	(1,257,232)	(1,014,875)	242,357

ABANDONED VEHICLES

<u>BUDGET HEADING</u>	Total Budget 2011/12	Actual to March 2012	Variance
<u>EXPENDITURE</u>			
Employees	21,631	21,557	(74)
Premises	7,000	6,958	(42)
Transport	0	1,300	1,300
Supplies and Services	1,950	2,277	327
Agency & Third Party Payments	3,700	4,253	553
	34,281	36,345	2,064
<u>INCOME</u>			
Fees and Charges	(2,000)	(4,613)	(2,613)
Other Income	(4,650)	(7,159)	(2,509)
Recovered Rechargeable Costs	(4,000)	(8,539)	(4,539)
	(10,650)	(20,311)	(9,661)
Net Expenditure	23,631	16,034	(7,597)

UNLICENSED VEHICLES

<u>BUDGET HEADING</u>	Total Budget 2011/12	Actual to March 2012	Variance
<u>EXPENDITURE</u>			
Employees	40,000	39,014	(986)
Premises	7,600	7,590	(10)
Supplies and Services	1,000	963	(37)
Agency & Third Party Payments	5,500	5,443	(57)
	54,100	53,010	(1,090)
<u>INCOME</u>			
Fees and Charges	0	(7,271)	(7,271)
Other Income	0	(1,189)	(1,189)
	0	(8,460)	(8,460)
Net Expenditure	54,100	44,550	(9,550)

<p>BLUE BADGES & DISABLED BAYS</p>

<u>BUDGET HEADING</u>	Total Budget 2011/12	Actual to March 2012	Variance
<u>EXPENDITURE</u>			
Employees	34,000	33,513	(487)
Premises	20,000	19,130	(870)
Transport	200	172	(28)
Supplies and Services	32,000	32,888	888
Agency & Third Party Payments	24,500	24,500	0
	110,700	110,203	(497)
<u>INCOME</u>			
Fees and Charges	0	(8,910)	(8,910)
Permits	0	(2,610)	(2,610)
	0	(11,520)	(11,520)
Net Expenditure	110,700	98,683	(12,017)

Parking Reserve as at 31st March 2012	
	£'s
Opening Balance as at 1st April 2011	(1,715,888)
Capital	
Upgrade of Parking Meters to Chip and Pin enabled meters	25,055
Total Capital to be Financed from the Parking Reserve	25,055
Revenue	
Appropriation to meet shortfall on Parking Service Budget	450,000
Appropriation to meet overspend on T & T Portfolio for 2011/12	214,751
Previously accepted On Street Budget Savings	237,700
Contribution to Highways Maintenance PFI Contract	103,200
Direct Employee Expenses Outside the Cash Limit	(28,975)
Corporate Overheads and Insurances relating to On Street Parking	133,633
Total Appropriation from the Parking Reserve to Increase T & T Cash Limit	1,110,309
2011/12 Surplus from On Street Parking - Gross of items outside the Cash Limit	(1,014,875)
Closing Balance 31st March 2012	(1,595,399)

CONTACT DETAILS

<u>Contact</u>	<u>Tel. No.</u>	<u>E-Mail</u>
Parking	023 9268 8310	parking@portsmouthcc.gov.uk
Parking Forum	n/a	parkingforum@portsmouthcc.gov.uk
Abandoned Vehicles	023 9268 8284	vehicleremovals@portsmouthcc.gov.uk
Unlicensed Vehicles	023 9268 8284	vehcileremovals@portsmouthcc.gov.uk
Blue Badges Team	023 9268 8710	bluebadge@portsmouthcc.gov.uk
Disabled Bays	023 9268 8304	DisabledBays@portsmouthcc.gov.uk
Blue Badge Fraud	023 9268 8310	bluebadgefraud@portsmouthcc.gov.uk
Traffic Management Centre	023 9268 8289/90	tmcooperators@portsmouthcc.gov.uk

Michael Robinson
Parking Operations Manager Michael.Robinson@portsmouthcc.gov.uk

Cllr Fazackarley
(T & T Executive) Cllr.Jason.Fazackarley@portsmouthcc.gov.uk

If you would like to comment on this report or any aspect of parking please e-mail the Parking Forum - parkingforum@portsmouthcc.gov.uk

Your comments will be placed on the public Parking Forum.

If you wish to keep your comments confidential please e-mail to Parking - parking@portsmouthcc.gov.uk

If you would like to contact our Parking Champions about a parking issue please email the Parking Champions – parkingchampions@portsmouthcc.gov.uk

APPENDIX

Appendix 1 - Code of Practice - Civil Parking Enforcement.

Please find attached the Code of Practice laid down for Civil Enforcement Officers employed by Portsmouth City Council to follow when issuing Penalty Charge Notices.

http://www.portsmouth.gov.uk/media/Code_of_Practice_for_Civil_Parking_Enforcement_amended_Dec_11.pdf